**Mexico MCJROTC Cadet Handbook**

“Naval Honor School”

1997-1999, 2001-2008

Marine Corps Reserve Association Award

2004-2005, 2005-2006

Legion of Valor, Cadet Major Avery Mack 2023-2024

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# Intro

## Purpose of this class

* It’s about you!
* This class will increase your ability to achieve your goals
* We will treat you like an adult (real world, not school)
* Accept responsibility, forget excuses. Military or not it works, and it is fun if you choose to be a part of the process.
* You will still learn if you just come to class but it works best if you get involved. Again, it’s real life, not school.
* Maximize your ability as a person and leader – you maximize your value, so you can ask for value.

How?

* Choose not to choose
* Different face for different place – The JROTC room is a professional environment
  + Respect – language, attitude, behavior, and expectations
* The three roles of a professional environment
  + Individual---- Teamwork---- Leadership
* No one knows what to do so just do your best

It is not about telling people what to do. It is about getting people to want to do what you ask

The two pillars of JROTC are **Effort and Respect.**

Honest Effort-

Three elements of Respect

* Respect yourself
  + Believe in you! Have the courage to be honest with yourself when you have done a good job and when you should have done better
* Respect others
  + Treat others as you expect and will insist on being treated. This is not about liking or agreeing
* Respect the process
  + Know the process and use it

SEE PAGE 9

## Instructor Introduction

* LtCol Freda
  + Can be addressed as “Sir” or “LtCol”
  + [JFREDA@mexicocsd.org](mailto:JFREDA@mexicocsd.org)
* 1stSgt Benjamin
  + Should only be addressed as 1stSgt (not sir)
  + [LBENJAMIN@mexicocsd.org](mailto:LBENJAMIN@mexicocsd.org)

## How does JROTC work?

* 3 classes per week
  + First class of the week – physical education (PT uniform is mandatory)
  + Second class of the week – instruction
  + Third class of the week – inspection/drill/instruction
* Promotions and awards are presented Thursday mornings at 7:25 in the MCJROTC room.
* Teams are optional – practice after school. You can be involved in other activities and still participate in teams; we will make it work.

## Grades

* Inspection 30%
* Test 25%
* Quiz 10%
* Leadership 35%

**Make-Up Policy:**

Cadets are responsible for all missed assignments. If they miss an assignment, they will receive a zero for a grade. However, this grade can be changed. Full credit is assigned if the absence was excused, **and** the cadet coordinates with an instructor to make up the assignment **the day** that they return to school. The cadet is responsible for seeing an instructor to coordinate the makeup. If the cadet coordinates the make up the second day that they return to school, the maximum grade they can receive is 65%. After the second day that they return to school, they will receive a permanent grade of 0%. Cadets who miss assignments due to an unexcused absence or for an unexcused reason will receive a grade no greater than 65% assuming the assignment is completed the day they return to school.

## Classroom Rules

* No horseplay, profanity, or inappropriate language
* No cell phones or music without permission
* Always sign in and out of the classroom
* You are welcome in the MCJROTC room but come with something to do; it is a place of excellence
* The MCJROTC room is a place to work on the three roles of a professional environment
* Be punctual
* Bring required reference material to every class such as your cadet handbook
* Bring note taking materials
* Be courteous to each other as well as the marine instructors
* Listen with the intent to understand
* Offer ideas and comments
* Get in the habit of saying “yes” or “no” – not “yeah” or “nah, nope, etc.” (to recognize that cadets are working in a professional environment)
* 65% mentality is unacceptable – you joined to learn how to excel! Honest effort!
* Clean the classroom before leaving each period
* **Relationship between instructors and cadets:**
  + Teacher to student
  + Talk to us about anything, at any time; as appropriate
  + Discuss confidentially
  + We will stop you if the topic becomes inappropriate
  + We are legally required to report certain facts (suicide, intent to commit felony, etc.)
  + We will trust you up front until you give us a reason not to
  + What you say goes – your word is good
  + We will treat you as an adult unless you give us a reason not to
  + Maintain a positive professional environment – greeting of the day
  + Stand up when spoken to by instructors unless otherwise directed
* **Relationship between cadets**
  + You are a member of a very large family
  + Sibling-like relationship
  + Siblings fight sometimes
  + Support one another
  + Respectfully greet each other in and out of school
  + Sit together (a cadet should never be alone!)
  + Maintain appropriate language – cursing is inappropriate in public places, especially in a professional environment.
  + It’s okay to squabble – but keep squabbles in the family
  + Rumors – don’t say anything about people that you wouldn’t say to their face
  + Have a positive purpose for negative comments!

## Leadership Grades

* Leadership grades take up the largest segment of a cadet’s MCJROTC grade. It is the most important, most objective, and most integral portion of their grade. This grade will definitively demonstrate how much a cadet is involved in the Mexico MCJROTC program, the school, and the community.
* Each cadet will start each grading period with a leadership grade of 70%. Leadership points can be added or removed from a cadet’s leadership grade based on their participation, or lack thereof, during the schoolyear. The addition or subtraction of leadership points will also be based on the cadet’s leadership education (LE) level in the MCJROTC program.
* Listed below is a list of examples of ways a cadet can have leadership points added to their leadership grade
  + Be a member of an activity, club, or sports team at Mexico H.S. – 2 points per activity
  + Be a member of a Mexico MCJROTC team – 1 point per practice
  + Be involved in Mexico student government – 3 points
  + Be involved in Mexico MCJROTC billet (Example: admin, supply) – 2 points
  + Making Honor Roll – 1/2/3
  + Performing community service for MCJROTC – points by event
  + Helping a fellow cadet or student at Mexico – in room/with teacher 2 points per hour
  + By doing something good without being told – reported to instructors
  + Setting a positive example
  + Performing in color guard events – 5 points per event
  + Demonstrating a leadership principle or trait (acts of courage, initiative, unselfishness, etc.
  + At the discretion of the JROTC instructors
* Listed below is a list of ways a cadet can have leadership points subtracted from their leadership grade. (Generally, 1-5 points)
  + Being disrespectful toward another cadet, a student, or a faculty member
  + Not bringing their MCJROTC Cadet Handbook – 1 point
  + Failing to maintain grooming standards – 3 points per week
  + Not wearing the uniform on uniform days – 3 points
  + Wearing the MCJROTC uniform improperly or disrespectfully
  + Out of school suspension (OSS) – 5 points per day
  + In school suspension (ISS) – 1-5 points per event
  + Failing to report suspension – 5 points
  + Public display of affection
  + Failing to show up to mandatory events
  + Failing to follow through with commitments
  + At the discretion of the senior marine instructor (SMI) or marine instructor (MI)

# Leadership

## Leadership

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| --- | --- |
| **Objectives** | Primary: Accomplish the mission (job)  Secondary: The welfare of your cadets  Tertiary: The welfare of yourself |
| **Definition** | Leadership is the art of influencing and directing individuals towards a common purpose by **obtaining** their **respect**, **confidence**, **loyal cooperation**, and **obedience**. |
| **Foundations of Marine Corps Leadership** | * Leadership traits * Leadership principles * Esprit de Corps * History and traditions * Customs and courtesies |

## 2 Pillars of JROTC

The two pillars of JROTC are **Effort and Respect.**

Three elements of Respect

* Respect yourself
  + Believe in you! Have the courage to be honest with yourself when you have done a good job and when you should have done better
* Respect others
  + Treat others as you expect and will insist on being treated. This is not about liking or agreeing
* Respect the process
  + Know the process and use it

## 3 Core Values

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| --- | --- |
| Introduction | There are three core values that guide all that we do in the MCJROTC program at Mexico High School. These three core values are honor, courage, and commitment. |
| **Honor** | * **Having a sense of honor means that I fell that I am strictly accountable for maintaining only the very highest standards of personal behavior, under all circumstances, and at all times.** * Honor is the bedrock of our character, the foundation for our decisions, and the framework for our actions. * Honor is specifically the quality that guides is to exhibit the ultimate in ethical and moral behavior; to abide by and uncompromising code of ethics; that is to never lie, cheat, or steal; and to have respect and concern for the dignity of others. * Honor is also the qualities of personal maturity, dedication, trustworthiness, and dependability that commits us to act responsibly; to fulfill obligations; and to hold others accountable for their actions. * It is an honorable duty (a privilege) to serve the greater needs of my family, my school, my community, and my country. |
| **Courage** | * **Courage is proper action in the face of fear or concern.** * Courage is the value that gives me the moral and mental strength to do what is right, with confidence and resolution, even in the face of temptation and adversity. * It is the mastery of fear; to adhere to a higher standard of personal conduct; to lead by example; and to make tough decisions under stress and pressure. * It is the inner strength that enables us to take that extra step. |
| **Commitment** | * **Commitment is the spirit of determination and dedication to excellence that leads us to professionalism and superior performance in all endeavors.** * It is our ability to join as a team, to improve the quality of what we do at school, to improve the quality of our lives at home and to be better citizens within our community. * It leads to the highest order of discipline for our organization and is prevalent in our interactions with each other. It is the ingredient that protects our integrity, our pride, our concern for others, and fosters an unrelenting determination to achieve excellence in every endeavor. * It is the value that establishes us as an example for others to emulate. * Commitment is the day-to-day duty of every cadet in the MCJROTC program at Mexico High School. |

## Fourteen Leadership Traits (JJDIDTIEBUCKLE)

The 14 leadership traits are qualities of thought and action which, if demonstrated in daily activities, will help leaders earn the respect, confidence, and loyal cooperation of other cadets. It is extremely important that you understand the meaning of each leadership trait, and how to develop it, so you know what personal goals to set as you work to become a good follower and better leader

|  |  |
| --- | --- |
| 1. Justice | To be fair and impartial, in your actions, for the common good |
| 1. Judgement | To apply intelligence, logic, reason, common sense, knowledge, and maturity to make sound decisions and choices |
| 1. Dependability | To be reliable in all things |
| 1. Initiative | To do things without having to be told to do them |
| 1. Decisiveness | To make sound and timely decisions |
| 1. Tact | To be considerate of others, and to think “win-win” |
| 1. Integrity | To be honest, to tell the truth, and to do the “right thing” even when no one is watching or will ever know |
| 1. Enthusiasm | To show interest or display zeal |
| 1. Bearing | To carry yourself with pride, dignity, and distinction |
| 1. Unselfishness | To put the welfare of others first |
| 1. Courage | To demonstrate proper actions in the face of fear or concern |
| 1. Knowledge | To know your job |
| 1. Loyalty | To be committed to someone or something |
| 1. Endurance | To continue to work even though you are mentally or physically tired |

## Seven Habits of Highly Effective Teens

The Seven Habits are considered to be the seven most important things to prepare people for decisions and actions they will need to take in the future. These habits can be split into three different categories: public victory, private victory, and renewal. Private victory is about self-improvement and mastery, and includes “Be Proactive,” “Begin with the End in Mind,” and “Put First Things First.” Public victory is about strengthening relationships, and includes the habits “Think Win-Win, “Seek First to Understand, then to be Understood,” and “Synergize.” Renewal is about taking time for yourself, and it contains the habit “Sharpen the Saw.”

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| --- | --- | --- |
| Habit 1 | Be proactive | Take responsibility for your life |
| Habit 2 | Begin with the End in Mind | Define your mission and goals in life |
| Habit 3 | Put First Things First | Prioritize, and do the most important things first |
| Habit 4 | Think Win-Win | Have an everyone-can-win attitude |
| Habit 5 | Seek First to Understand, then to be Understood | Listen to people sincerely |
| Habit 6 | Synergize | Work together to achieve more |
| Habit 7 | Sharpen the Saw | Renew yourself regularly |

## Eleven Leadership Principles (KKKBEDSTEMS)

The Leadership Principles are a set of actions or guiding beliefs that leaders can implement to move them toward success. These all contain combinations of leadership traits that formulate reasonable goals and missions for all leaders and cadets to strive toward in order to meet the expectations of the three objectives of leadership.

1. Know yourself and seek self-improvement
2. Know your cadets and look out for their welfare
3. Keep your cadets informed
4. Be technically proficient
5. Employ your command (unit) in accordance with its capabilities
6. Develop a sense of responsibility in your subordinates
7. Set the example (a good one)
8. Train your cadets as a team
9. Ensure that the task is understood, supervised, and accomplished (U.S.A)
10. Make sound and timely decisions
11. Seek and take responsibility for your actions

## General Orders

The General Orders are a vital part of keeping order and purpose in the workplace. They allow Marines to know what basic decisions to make, and what to start doing, in most situations. They also set minimum standards for a Marine’s conduct and actions while on duty (on the job). With only a few word and phrase changes, these “General Orders” are directly applicable to the civilian work environment in that they reflect the general expectations of civilian supervisors and managers. The General Orders must be memorized by their number – for instance you may be asked to recited General Order #11, or #2, and so forth.

1. To take charge of this post and all government property in view
2. To walk my post in a military manner, keeping always on the alert and observing everything which takes place within sight or hearing
3. To report all violations of orders I am instructed to enforce
4. To repeat all calls from posts more distant from the guardhouse than my own
5. To quit my post only when properly relieved
6. To receive, obey, and pass on to the sentry who relieves me, all orders from the Commanding Officer, Officer of the Day, and officers and noncommissioned officers of the guard only
7. To talk to no one except in the line of duty
8. To give (sound) the alarm in case of fire or disorder
9. To call the Corporal of the Guard in any case not covered by the instructions
10. To salute all officers, all colors, and all standards not cased
11. To be especially watchful at night, and during time for challenging, to challenge all persons on or near my post, and to allow no one to pass without proper authority

# Customs and Courtesies

## Customs and Courtesies

|  |  |
| --- | --- |
| Wearing Covers | * Wear covers outdoors at all times while in uniform. * Remove covers indoors except when under arms |
| Rules of Saluting | * Salute when covered and in uniform. * Salute indoors only when under arms. * When approaching an officer, salute 6 to 30 paces away. * Salute all officers, colors, and standards not cased. |
| Saluting Officers | * Salute and look squarely at the officer. * Give an appropriate verbal greeting. * Hold your salute until it is returned or acknowledged * Render the salute only once if an officer stays in the area * Salute again if a personal conversation takes place * Salute again when the officer departs * Passing an officer:   Salute when passing as officer going in the same direction as you are  Going by:  Coming abreast (even) of the officer, saluting, and saying, “By your leave, (Sir or Ma’am).”  The officer will return the salute and say, “Carry on” or “Granted.”  Terminate your salute and pass ahead |
| Saluting in a Group | * When group is NOT in formation, the first person to notice the officer calls the group to attention and salutes for the entire group (or the entire group may salute individually). * When group IS in formation, the senior person in the group calls the formation to attention and salutes for the entire group. |
| Reporting to Seniors | * Approach the officer at attention (march) * Halt two paces from the officer * Salute if outdoors, or indoors under arms and covered * Say, “(Sir, or Ma’am), Cadet \_\_\_\_, reporting as ordered, (Sir, or Ma’am).” * Hold salute until acknowledged * Remain at attention until given at ease * When dismissed:   + Come to Attention   + Say, “Aye, Aye, (Sir, or Ma’am)”   + Wait for return salute or acknowledgement   + Take one step back and execute right face   + Depart at attention |

## Flag Terminology and Customs

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| --- | --- |
| **National Ensigns, Colors, Standards, and guidons** | |
| Color | A national flag or a flag distinguishing a unit or organization, carried by dismounted elements |
| Standard | A flag carried by Fleet Marine Force units and major non-FMF commands |
| Guidon | A small rectangular flag carried by company size units |
| Hoist | To raise; also refers to the height of a flag |
| Fly | Refers to the length of a flag |
| **Rules for Raising and Lowering the Flag** | |
| Raising | * The National Ensign is raised at 0800 * The National Ensign is always raised quickly |
| Lowering | * The National Ensign is lowered at sunset * The National Ensign is lowered slowly * Remove and fold properly |
| Half Mast | * Half Mast symbolizes the nation is in mourning * President authorizes half-masting and prescribes duration * 0800 – raise quickly to the top and then slowly lower to half mast * Sunset – raises to the top of the flagpole quickly and then lower the ensign slowly. Remove and fold properly |
| **Types of Flags** | |
| Storm Flag | * Flown on military installations during inclement weather |
| Post Flag | * Flown on military installations during normal occasions |
| Garrison Flag | * Flown on military installations on Sundays and holidays |
| **Displaying and Carrying Colors** | |
| Flag rules | * The National Color is always displayed to the right and/or above other flags   For special situation the following rules apply:   * On a stage: placed on the stage to the speakers right * Audience Area: placed to the right front of the audience * With other flags: to the right when arranged in line * Color Guard: Carried to the right of the other flags * In column: The national color will be carried in front of the other flags * Dipping the flag: National color is never dipped. Other flags are dipped forward during the National Anthem |
| Hanging | * The flag should be hung in a prominent position * When hung horizontally, the blue field is to the left with stripes running to the right * When hung vertically, the blue field is in the upper left corner * When hung vertically over streets, the blue field is up facing either north or east |
| Folding | * Colors should be cased when not in use * Fold into a triangle with only the blue field visible * Stripes over blue * Folded edge to open edge |

## Marine Corps Hymn

Whether in or out of uniform, cadets should stand at attention when they hear the Marine Corps Hymn played officially.

|  |  |
| --- | --- |
| First Verse | From the halls of Montezuma to the shores of Tripoli,  We fight our country’s battles in air, on land and sea.  First to fight for right and freedom, and to keep our honor clean.  We are proud to claim the title of United States Marine. |
| Second Verse | Our flags unfurled to every breeze, from dawn to setting sun.  We have fought in every clime and place, where we could take a gun  In the snow of far-off northern lands and in sunny tropic scenes  You will find us always on the job the UNITED STATES MARINES |
| Third Verse | Here’s health to you and to our corps, which we are proud to serve.  In many a strife we’ve fought for life, and never lost our nerve  If the army and the navy ever look on Heaven’s scenes,  They will find the streets are guarded by UNITED STATES MARINES |

# Uniforms

## Uniforms

The 4 types of Marine Corps Uniforms are Dress, Service, Utility, and Physical Training.

|  |  |  |  |
| --- | --- | --- | --- |
| Male  Uniforms | Dress Blue “B” | Dress Blue “D” | Service “C” |
| Female Uniforms |  |  |  |
| Unisex  Uniforms | MARPAT | Physical Training |  |

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| --- | --- |
| Uniform Regulations **Military Alignment –** shirt edge, belt buckle, and fly of trousers are all in a straight vertical line  **Cover –** normally not worn indoors (exceptions: indoor ceremonies, color guard, when under arms)  \*An “Irish Pennant” is a thread or string\* | |
| Camouflage Uniform (Utilities) | |
| Utility Cap | * Washed * Pressed * No Irish Pennants |
| Utility Coat | * Washed * Pressed * No Irish Pennants |
| Utility Trousers | * Washed * Pressed * No Irish Pennants |
| Boots | * Clean * Laced left over right |
| Black or Brown Boot Socks | * Clean |
| Green Undershirt | * Clean * Level and smooth collar |
| Khaki Belt | * Clean * Tip 2-4 inches to the left past the left edge of the belt buckle |
| Belt Buckle | * Locked * Aligned with the trouser fly |
| Blousing Garters | * Between 1st and 2nd eyelet of boots |
| Black Insignia | * Clean, no chips or discoloration * ½” from the edge of the collar and centered (see diagrams) * Lamp of Learning pointing inboard |
| Green Sweater (Optional) | * Worn under the utility coat |
| Service Charlie Uniform | |
| Garrison Cap | * Dry Cleaned and pressed * No Irish Pennants |
| Black Service Emblem | * Clean, no chips or discoloration * Parallel to the deck, with the anchor pointed forward |
| Short Sleeve Khaki Shirt | * Dry Cleaned, pressed, properly creased * No Irish Pennants |
| Ribbons | * 1/8” above left breast pocket (male cadets) * Even with or up to 2” above the first visible button and centered (female cadets) * When worn with marksmanship badge, ribbons are 1/8” above badge and centered |
| Marksmanship Badge | * The bottom edge of the holding bar 1/8” above the left breast pocket, and centered (male cadets) * Even with or up to 2” above the first visible button and centered (female cadets) |
| White T-shirt | * Clean * Level and smooth collar * Crew neck (male cadets) * V-neck (female cadets) |
| Green Trousers | * Pressed, properly creased * No Irish Pennants or lint |
| Khaki Web Belt (male cadets) | * Clean * Tip 2-4 inches to the left past the left edge of the belt buckle |
| Brass Belt Buckle (male cadets) | * Locked * Polished * Aligned with the trouser fly and blouse buttons |
| Black dress socks | * Clean |
| Black dress shoes | * Cleaned, polished |
| Black Insignia | * Clean, no chips or discoloration * ½” from edge of collar and centered (see diagrams page 19) * Lamp of Learning pointing inboard |
| Shirt Stays (male cadets) |  |
| Blue Dress Delta Uniform | |
| White Cover | * Clean, polished, no Irish Pennants |
| Gold Cover EGA | * Polished * Parallel to the deck, with the anchor pointing forward |
| MCJROTC Patch | * 1/2 inch down from the seam of the shoulder and centered |
| Short sleeve Khaki shirt | * Dry Cleaned and pressed, properly creased * No Irish Pennants |
| Ribbons | * 1/8” above left breast pocket (male cadets) * Even with or up to 2” above the first visible button and centered (female cadets) * When worn with marksmanship badge, ribbons are 1/8” above badge and centered |
| Marksmanship Badge | * The bottom edge of the holding bar 1/8” above the left breast pocket, and centered (male cadets) * Even with or up to 2” above the first visible button and centered (female cadets) |
| White T-Shirt | * Clean * Level and smooth collar * Crew neck (male cadets) * V-neck (female cadets) |
| Blue Trousers | * Dry Cleaned, pressed, properly creased * No Irish Pennants |
|  |  |
| Khaki Web Belt (male cadets) | * Clean * Tip 2-4 inches to the left past the left edge of the belt buckle |
| Brass Belt Buckle (male cadets) | * Locked * Polished * Aligned with the trouser fly and blouse buttons |
| Black Dress Socks | * Clean |
| Black Dress Shoes | * Cleaned, polished |
| Black Insignia | * Clean, no chips or discoloration * ½” from edge of collar and centered (see diagrams page 19) |
| Shirt Stays (male Cadets) |  |
| Blue Dress Bravo/Alpha Uniform | |
| White Cover | * Clean, polished, no Irish Pennants |
| Gold Cover and Collar EGA’s | * Polished * Collar EGA’s are worn parallel to the deck with anchors pointed inboard * Cover EGA’s are worn parallel to the deck with the anchor pointing forward |
| Blue Dress Coat | * Dry cleaned * No Irish pennants or lint |
| MCJROTC Patch | * 1/2 inch down on left seam of the shoulder and centered |
| Ribbons | * 1/8” above left breast pocket (male cadets) * Centered with the bottom edge of the ribbon bar midway between the first and second button (female cadets) * When worn with marksmanship badge, ribbons are 1/8” above badge and centered |
| Marksmanship Badge | * The bottom edge of the holding bar 1/8” above the left breast pocket, and centered (male cadets) * Even with or up to 2” above the first visible button and centered (female cadets) |
| White T-Shirt | * Clean |
| Blue Trousers | * Dry Cleaned, pressed, properly creased * No Irish Pennants |
| Khaki Web Belt (male Cadets) | * Clean * Tip 2-4 inches to the left past the left edge of the belt buckle |
| Brass Belt Buckle (male cadets) | * Locked * Polished * Aligned with the trouser fly |
| White Belt | * Cleaned |
| White Belt Buckle | * Cleaned, polished * Centered on blouse buttons |
| Black dress Socks | * Cleaned |
| Black Dress Shoes | * Cleaned * Polished |
| White gloves (optional) | * Cleaned |
| Gold Insignia | * Polished * ¾” from the shoulder seam and centered, with chevrons pointing inboard |
| Blue Dress Alpha | Alphas contain the same uniform components as bravos, but adds medals   * Medals are worn 1/8” above the left breast pocket for male cadets or with the holding bar centered between the first and second button for female cadets. * When medals are worn, ribbons and badge are worn on the right side of the uniform, measured the same. |
|  |  |

## Wearing The Uniform

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| --- | --- |
| Uniform Wear and Care | * The MCJROTC uniform is authorized by the SMI on designated days and usually for MCJROTC functions only. * You are authorized to wear your uniform to and from school on the designated uniform days. * On designated uniform days, cadets will be in class in full uniform when the bell rings to begin class. Cadets not in uniform at the beginning of the class will receive a zero. The inspection can be made up the day after for a maximum grade of 65. * Cadets who are members of a team with a designated formal uniform (like a sports team) may wear that designated uniform, in lieu of the MCJROTC uniform, for the duration of the season only (grooming standards still apply). * Upon request of the cadet, the SMI can give a cadet permission to change out of the uniform, during the school day, due to special circumstances (like working with clay, formal pictures, etc.) or if another dress code has been designated by a responsible adult leader of an organization to which the cadet belongs. * Upon request of the cadet, the SMI can give a cadet permission to wear a uniform on special occasions (such as a wedding). * Camouflage uniforms and cotton T-shirts will be washed in warm or cold water only (**Never in hot water, which will fade the colors**). * Khaki shirts, poly-wool trousers, wool sweaters, and dress coats must be dry-cleaned. **DO NOT WASH THESE ITEMS.** * Unserviceable uniforms can be exchanged for serviceable uniforms. * Notify your platoon commander and request an appointment to exchange the item as necessary * Cadets are responsible for their uniforms. * Replacement of lost, stolen, damaged uniforms is the financial responsibility of the cadet. Keep your uniforms in a safe place.   **DO NOT LEAVE UNIFORMS IN LOCKERS, CARS, OR CLASSROOMS** |
| Public Displays of Emotion | * PDE, the public display of personal emotion either positive or negative is detrimental to the team in a Professional environment. **Affection and animosity are a personal matter, not meant to be demonstrated in professional settings**. Cadets should strive to demonstrate professionalism in any setting that they are expected to represent the MCJROTC program. This includes when they are in the JROTC room, and when they are wearing anything that would indicate them as a cadet (MCJROTC Uniform, MCJROTC T-shirt). Cadets who are publicly personal emotions displaying affection in school or on school grounds are risking consequences for their unbecoming conduct. |
| When You Are in Uniform | * You represent yourself, the Corps of Cadets, your school, the community, and the US Marine Corps when you are in uniform. * Your appearance must be impeccable, and your conduct will be beyond reproach, to present a favorable image to the public. * Wear a complete uniform, with appropriate insignia, ribbons, and badges, appropriately buttoned up. * Do not inappropriately mix uniform items, * Civilian items will not be worn with uniforms unless authorized by the SMI due to extenuating circumstances. * Do not obviously chew gum. * Do not smoke, vape, dip, or chew tobacco. * Do not walk or stand around with your hands in your pockets. * Always wear your cover outdoors and remove it indoors. * Salute all officers. Greet all cadets and treat everyone with respect.   **DO NOT USE FOUL LANGUAGE, TEASE OTHERS, OR WRESTLE/PLAY WHILE IN UNIFORM. YOU SHOULD BE ACTING AS A PROFESSIONAL.** |

## Grooming Standards

|  |  |
| --- | --- |
| Male Cadet Grooming Standards  **ANYTHING ECCENTRIC OR FADDISH WILL NOT BE ALLOWED. THE SMI WILL BE THE FINAL JUDGE OF WHAT IS OR IS NOT ACCEPTABLE.** | * Hair should be trimmed on the sides and back so that the hair is evenly graduated from zero at the hairline to no longer than ½ inch on the sides. * The hair should be tapered, not blocked, on the back of the neck. * Sideburns will not go below the top of the ear opening (place your index finger in your ear, your sideburns cannot go below the top of your finger). Another quick reference point is to trim the sideburns even with the corner of the eyes. * The hair on the top of the head will not exceed 3 inches. * It will be washed and neatly combed. * Hair may be evenly dyed (no streaks or highlights) but will be a natural color which matches your skin tone. * Fingernails may not extend more than ¼” past the tip of the fingers. * Nail polish is not authorized for male cadets. * Earrings are not authorized for male cadets. * Any religious insignia, or military style “dog tags” may be worn on an unobtrusive chain around the neck but must be hidden under the T-shirt. No other jewelry will be visible above or around the neck. * Watches are the only authorized jewelry allowed on the wrist. * A maximum of one ring on each hand is allowed. * If any male facial hair is dark brown or black, that male must shave before wearing uniforms. “Peach fuzz” is not required to be shaved. * Mustaches are the only facial hair authorized for men. |
| Female Cadet Grooming Standards  **ANYTHING ECCENTRIC OR FADDISH WILL NOT BE ALLOWED. THE SMI WILL BE THE FINAL JUDGE OF WHAT IS OR IS NOT ACCEPTABLE.** | * Female cadets should wear their hair in a way that it does not interfere with the cover. If dyed, their hair should be dyed a natural color. The way a cadets’ hair should be worn should provide a neat military appearance. * Hairpins, barrettes, rubber bands, etc. used to control or style the hair should be hidden from view if possible. Anything visible should resemble the hair color. * Short and medium length hair (hair that doesn’t exceed the bottom edge of the collar) are not required to be secured. Long hair should be neatly fastened so that doesn’t extend past the bottom edge of the collar. (See diagrams). No portion of a cadets’ hair should exceed 2 inches from the scalp, except buns worn in long hair which may be up to 3 inches from the scalp and cannot exceed the width of the head. * Fingernails may not extend more than ¼” past the tip of the fingers. Females may wear non-eccentric fingernail polish while in uniform. Non-colored nail polish may be worn in MARPATs, and shades of red may be worn in service and dress uniforms. * Earrings are only authorized for female cadets in service or dress uniforms. Only plain yellow gold or silver stud earrings, no greater than ¼” in diameter are authorized. Cadets may wear a maximum of one earring per earlobe. * Any religious insignia, or military style “dog tags” may be worn on an unobtrusive chain around the neck but must be hidden under the T-shirt. No other jewelry will be visible above or around the neck. * Watches are the only authorized jewelry allowed on the wrist. * A maximum of one ring on each hand is allowed. * Cosmetics worn by females must be worn conservatively and will complement the individual’s complexion tone; exaggerated or faddish cosmetic styles are prohibited. |

## Uniform Probation

|  |  |
| --- | --- |
| Uniform Probation | * MCJROTC uniforms are provided by the U.S. Marine Corps to you free under the condition that you comply with uniform regulations and conduct yourself properly while in uniform. * The SMI will place cadets on uniform probation for violations of uniform regulations or improper conduct in uniform. * Uniform probation will affect your inspection grade, participation in unit activities and promotions. * *WEARING A MCJROTC UNIFORM IS A PRIVILEGE…Protect it!* |

# Knowledge

## Chain of Command

|  |  |  |  |
| --- | --- | --- | --- |
| President | | **The Honorable Joseph Biden** | |
| Vice President | | The Honorable Kamala Harris | |
| Congressional delegation | | The Honorable: Senators Schumer and Gillibrand and Congresswoman Tenney | |
| Secretary of Defense | | **The Honorable Lloyd Austin** | |
| Secretary of the Navy | | **The Honorable Del Toro** | |
| Chairman of the Joint Chiefs of Staff (CJCS) | | General Brown | |
| Commandant of the Marine Corps | | **General Smith** | |
| Assistant Commandant | | General Mahoney | |
| Sergeant Major of the Marine Corps | | **Sergeant Major Ruiz** | |
| Commanding General, MCCDC | | **Lt-Gen. Heckl**  **(Combat Development and Integration)** | |
| Commanding General, TECOM | | **Lt-Gen. Watson** | |
| National director, MCJROTC | | **Col. Oltman USMC (ret)** | |
| Regional Director | | **Maj Martin, Region 9 (ret.)** | |
| *President, Mexico Central School District School Board of Education* | | **Mr. Emery** | |
| *Superintendent, MCSD* | | **Dr. Runner** | |
| *Principal, Mexico High School* | | **Mr. Soluri** | | |
| *Vice Principal, Mexico High School* | | **Ms. Wylie** | |
| Senior Marine Instructors | | **LtCol Freda** | |
| Marine Instructor | | **1stSgt Benjamin** | |
| Cadet Commanding Officer | | Cadet Major Grzesik, Z | |
| Cadet Executive Officer | | Cadet Capt Miller, K | |
|  | |  | |
|  | |  | |

## Naval Terms

|  |  |
| --- | --- |
| All Hands | All members of a command |
| As You Were | Return to pre-mistake and prepare for correction |
| Aye Aye Sir | Required official acknowledgement of an order meaning I have received, understand, and will carry out the order. |
| Bunk or rack | Bed |
| Carry On | The order to resume previous activity |
| Chit | A receipt or authorization; a piece of paper |
| Deck | Floor |
| Hatch | Door or doorway |
| Bulkhead | Wall |
| Head | Latrine, bathroom, or toilet |
| Overhead | Ceiling |
| Pogeybait | Candy or sweets |
| Port | Left |
| Sick Bay | Hospital or Dispensary |
| Square Away | To straighten up, make ship shape, or get settled |
| Starboard | Right |
| Swab | A mop |

## Marine Corps History

|  |  |
| --- | --- |
| **Events, Places, and Dates to Remember** | |
| March 3rd 1776 | * The first Amphibious landing took place on March 3rd, 1776, in New Providence, Bahamas to seize supplies and guns |
| 1783 | * The Marines and Navy were disbanded * Marines fought as part of the Army |
| 1798 | * USMC reestablished and the USMC band was formed |
| 1805 | * Conducted a 600-mile march to Tripoli in search of Prince Hamet * Marines stormed the Barbary pirates’ stronghold at Derna on “The Shores of Tripoli.” |
| 1846 | * Marines fought as part of the Army * Conducted an “Amphibious” landing at Very Cruz * Participated in the Battle at Chapultepec and occupied the “Halls of Montezuma” in Mexico City |
| **People to Remember** | |
| Samuel Nicholas | * First Marine in charge of the Marine Corps; “Our first commandant” |
| LtCol William Burrows | * First official commandant of the Marine Corps (1798) |
| Archibald Sommers | * First Sergeant Major **in** the Marine Corps (1798) |
| SgtMaj Bestwick | * First Sergeant Major **of** the Marine Corps (1957) |
| Lt Presley O’Bannon | * 1stLt Presley O’Bannon received the Mameluke Sword, which is still used by Marine officers today |
| Archibald Henderson | * The Grand Old Man of the Marine Corps; was commandant for 39 years |
| General John A. Lejeune | * Our 13th Commandant * Perhaps the greatest Commandant * Emphasized leadership training * Originated the Marine Corps birthday celebration |
| Lieutenant General Lewis B. “Chesty” Puller | * The only Marine ever awarded five Navy Crosses for bravery (second only to the Medal of Honor) |
| Opha May Johnson | * The first female Marine (she enlisted August 13th, 1918 |
| Major A. A. Cunningham | * The First Marine Corps Aviator (pilot) |
| Captain Robert Mullen | * The first Marine Corps recruiter |
| General Smedley Butler | * One of only two Marines who were ever awarded TWO Medals of Honor (the highest award for bravery) * Received the first in Vera Cruz in 1914 * Received the second in Hati in 1915 |
| Gunnery Sergeant Dan Daly | * One of only two marines who were ever awarded TWO Medals of Honor (the highest award for bravery) * Received the first in China in 1900 * Received the second in Hati in 1915 |
| **Important Marine Corps Knowledge** | |
| Marine Corps Birthday | * November 10th, 1775 * Continental Congress authorized the formation of two battalions of Marines under Samuel Nicholas * Marines were modeled after the British Royal Marines |
| Birthplace of the Marine Corps | * Tun Tavern, Philadelphia, Pennsylvania (also called Peg Mullens Beef Steak House) |
| Marine Corps Motto | * Semper Fidelis, meaning “Always Faithful” |
| Official Colors of the Marine Corps | * Scarlet and gold |
| Marine Corps Mascot | * Chesty XV the English Bulldog |
| Marine Corps Emblem | * Eagle, Globe, and Anchor * The Eagle symbolizes the American People whom we serve * The Globe symbolizes the worldwide service of Marines * The Anchor symbolizes the Marines’ amphibious capabilities and close ties with the U.S. Navy |
| Missions for Marines | * To be sharpshooters in the masts of naval ships * To maintain discipline on ships * To conduct landings/board enemy ships |
| Common Marine Nicknames | * Leathernecks * Devil Dogs (Teufelhunden) * Soldiers of the Sea |
| The President’s Own | * Title given to the Marine Corps Band |
| The Commandants Own | * Title given to the Marine Corps Drum and Bugle Corps |
| Leathernecks | * The uniform of the day had a stiff leather collar worn by Marines to keep heads straight and prevent sword slashes |
| Quatrefoil | * Figure eight emblem worn on the top of covers to distinguish Marines from the enemy for sharpshooters in the rigging of ships – currently only worn by Marine Officers |
| Blood Stripe | * Red stripes worn on the trousers of NCOs and Officers worn in memory of the blood shed at Chapultepec * Emphasizes the importance of NCOs because of the small size of Marine detachments |

### History Supplement for IG

**SPANISH AMERICAN WAR 1898**

**GUANTANOMO, CUBA- FIRST AMPHIBIOUS LANDING COMMANDED BY A MARINE.**

**WWI**

**BELLEAU WOOD-1918- FIRST MAJOR BATTLE OF WWI FOR THE MARINE CORPS. EARNED THE NICK NAME “DEVIL DOGS”**

**WWII**

**PEARL HARBOR DECEMBER 7TH 1941**

**GUADALCANAL- FIRST MAJOR OFFENSIVE ACTION AGAINST THE JAPANESE IN WWII.**

**TARAWA- 1943, FIRST AMPHIBIOUS ASSUALT ON FORTIFIED ISLAND.**

**CASUALTIES MANY, PERCENTAGE DEAD UNKNOWN, COMBAT EFFICIENCY “WE ARE WINNING”**

**IWO JIMA- FLAG RAISING**

**KOREA 1950-1953**

**INCHON- DO THE IMPOSSIBLE, 33 FOOT TIDES**

**CHOSIN RESEVIOR- ONE AGAINST TEN**

**VIETNAM-**

**HUE CITY-**

**IRAQ**

**AL NASIRIYAH- 2/2 FIRST MAJOR BATTLE IN IRAQ**

**FALLUJAH**

**AFGANISTAN: Where Marines fought from 2001-2021**

# Ranks And Promotions

**ORGANIZATION OF THE CORPS OF CADETS**

1. The Mexico Senior High School MCJROTC Corps of Cadets operates as a company consisting of the following elements:
   1. Cadet Company Staff
   2. Cadet Platoons (one per instructional period)
   3. Cadet Squads (two to four per instructional period)
2. The Company Staff can consist of the following cadet billets:

Expected rank:

1. Cadet Commanding Officer Major
2. Cadet Company Executive Officer Capt
3. Cadet Company Logistics/Supply Officer SNCO-Lieutenant
4. Cadet Company Administrative Officer SNCO-Lieutenant
5. Cadet Company First Sergeant GySgt-1st Sgt
6. The Cadet Class Leaders will consist of the following cadet billets:
   1. Cadet Platoon Commander
   2. Cadet Platoon Sergeant- when a cadet has earned this opportunity
   3. Cadet Squad Leaders
7. With the exception of the Company Staff, actual ranks of billet holders will depend upon the rank the cadet has obtained according to the unit promotion system.

Billets are assigned by the following considerations:

1. What’s good for the program
2. What is required for the development of the cadet
3. What the Cadets wants

BILLET ASSIGNMENTS. Except for the Company Staff, cadets’ billets will be assigned by the SMI/MI on a rotating basis per the availability and suitability of available cadets within each platoon in order to allow as many cadets as possible the chance to serve in leadership positions.

### Cadet Billet Holders

1. Exercise of authority within the Corps of Cadets is delegated by the SMI/MI to those cadets serving in designated leadership billets***. Accordingly, subordinate cadets are required to respect the authority exercised by cadet billet holders, and follow their instruction, guidance, and direction.***
2. The SMI/MI will provide supervision, mentorship, and guidance for all cadets serving in leadership billets.
3. Duties
   1. They are required to exercise the appropriate leadership responsibilities pertinent to their assigned leadership billet.
   2. They are expected to set the highest standards of proficiency, conduct, military bearing, and personal grooming standards to provide the best possible example for their fellow cadets to follow.
   3. They are responsible for exercising command, control, training, administration, and accountability of all personnel and equipment under their charge during MCJROTC classroom activities, special events, and extracurricular activities.
   4. They are responsible for maintaining good order and discipline of their respective units.

## Cadet Billets

1. **Cadet Company Commander**
   1. Serve as the senior billet holder in the Corps of Cadets for all MCJROTC functions, special events, and assigned extracurricular activities.
   2. Advise and assist the SMI/MI in the execution of the annual training plan.
   3. Lead, supervise, and direct the Company Staff in the execution of the annual training plan, cadet functions, special events, and pertinent extracurricular activities.
   4. Serve as an overall mentor for each member of the Corps of Cadets.
   5. Personally, maintain the highest standards of proficiency, conduct, military bearing, and personal grooming standards for the Corps of Cadets.
2. Cadet Company Executive Officer
   1. Be prepared to serve as the senior member of the Corps of Cadets in the absence of the Company Commander.
   2. Serve as the second in command for all MCJROTC functions, special events, and assigned extracurricular activities.
   3. Advise and assist the SMI, MI, and Cadet Company Commander in the execution of the annual training plan, and other events, as required.
   4. As needed, direct and supervise the actions of the Company Staff in the execution of the annual training plan, cadet functions, special events, and pertinent extracurricular activities.
   5. Serve as a mentor for each member of the Corps of Cadets.
   6. Personally, maintain the highest standards of proficiency, conduct, military bearing, and personal grooming standards for the Corps of Cadets.
3. **Cadet Company Logistics/Supply Officer**
   1. Be prepared to serve as the Cadet Company Commander/Executive Operations Officer in their absence.
   2. Advise and assist the SMI, MI, Cadet Company Commander and Cadet Company Executive Officer in the execution of the annual training plan, and other events, as required.
   3. Assist the Commanding/Executive Officer with the logistical planning and support of all events on the training schedule throughout the academic year for the Corps of Cadets.
   4. Supervise the Cadet Armory Chief in the upkeep, security, and accountability of items stored in the unit armory space.
   5. Serve as a mentor for each member of the Corps of Cadets.
   6. Personally, maintain the highest standards of proficiency, conduct, military bearing, and personal grooming standards for the Corps of Cadets.
   7. Advise and assist the SMI, MI, Cadet Company Commander and Cadet Company Executive Officer in the execution of the annual training plan, and other events, as required.
   8. Assist the SMI in the upkeep, security, and accountability of the uniforms and equipment within the Supply Warehouse.
   9. Become familiar with the NAVMC 10939A and NAVMC 10939B JROTC Memorandum Receipts for Uniform Issue and ensure the uniform issue/receipt logbook is kept up to date.
   10. Ensure strict accountability of the uniform and equipment stored in the Supply Warehouse.
   11. Serve as the primary cadet to issue/receive uniform items in the Supply Warehouse and supervise and assist the Cadet Company Supply Chief in the performance of their duties.
4. **Cadet Company Administrative Officer** 
   1. Advise and assist the SMI, MI, Cadet Company Commander and Cadet Company Executive Officer in the execution of the annual training plan, and other events, as required.
   2. Become familiar with the Cadet Records database and assist the SMI/MI in the input of pertinent data into the Cadet Records database.
   3. Become familiar with the Cadet Training Records and assist the MI/MI in the upkeep of pertinent information in the Cadet Training Records.
   4. Assist the SMI with pertinent cadet administrative matters and supervise and assist the Cadet Company First Sergeant and the Cadet Company Administrative Chief in the performance of their duties.
   5. Serve as a mentor for each member of the Corps of Cadets.
   6. Personally, maintain the highest standards of proficiency, conduct, military bearing, and personal grooming standards for the Corps of Cadets.
5. **Cadet Company Operations Officer**
6. As directed by the SMI/MI, Cadet Company Commander, and Cadet Company Executive Officer, plan and organize training activities, fundraising activities, field trips, special activities, community service events, etc.
7. Ensure personnel accountability at all times.
8. Ensure that an after action report is submitted the day after any activity by the OIC of the activity.
9. Serve as a mentor for each member of the Corps of Cadets
10. Personally, maintain the highest standards of proficiency, conduct, military bearing, and personal grooming standards for the Corps of cadets
11. **Cadet Company First Sergeant**
    1. Serve as senior enlisted member of the Corps of Cadets and be prepared to assume a leadership role in the absence of the Cadet Company Officers.
    2. Advise and assist the SMI, MI, and the Cadet Company Staff in the execution of the annual training plan, and other events, as required.
    3. Ensure that you always have accurate accountability of the total number of cadets, to include during unit level training events, field trips, and other activities, as required. Always maintain an updated cadet alpha roster.
    4. Become familiar with the Cadet Records database and assist the SMI/MI and Administrative Officer in the input of pertinent data into the Cadet Records database, as needed.
    5. Become familiar with the Cadet Training Records, and assist the SMI/MI, Administrative Officer, and Administrative Chief in the upkeep of pertinent information in the Cadet Training Records, as needed.
    6. Serve as a mentor for each member of the Corps of Cadets.
    7. Personally, maintain the highest standards of proficiency, conduct, military bearing, and personal grooming standards for the Corps of Cadets.
12. **Cadet Platoon/Class Commander**
    1. Serve as the senior billet holder in the class.
    2. Assist the SMI/MI in the execution of the daily class schedule.
    3. Supervise and execute platoon training in accordance with the training schedule.
    4. Supervise daily platoon formations.
    5. Supervise execution of the daily platoon muster and provide accountability information to the SMI/MI at the start of each class.
    6. Always ensure strict accountability of personnel and equipment.
    7. Be prepared to perform administrative functions at the direction of the SMI/MI.
    8. Conduct platoon uniform inspections, as required.
    9. Ensure pertinent information is passed to your platoon daily.
    10. Lead your platoon in close order drill and physical training per the training schedule.
    11. Serve as an overall mentor for each member of your platoon.
    12. Personally, maintain the highest standards of proficiency, conduct, military, bearing, and personal grooming standards for your platoon.
13. **Cadet Platoon/Class Sergeant**
    1. Serve as the senior enlisted billet holder in the class.
    2. Assist the Cadet Platoon Commander in the execution of the daily class training schedule.
    3. Execute daily platoon formations.
    4. Execute the daily platoon muster and provide accountability information to the Cadet Platoon Commander at the start of each class.
    5. Always ensure strict accountability of personnel and equipment.
    6. Be prepared to perform pertinent administrative functions at the direction of the Cadet Platoon Commander.
    7. Conduct platoon uniform inspections, as required.
    8. Lead your platoon in close order drill and physical training per the training schedule.
    9. Serve as an overall mentor for each member of your platoon.
    10. Personally, maintain the highest standards of proficiency, conduct, military bearing, and personal grooming standards for your platoon.
    11. Be prepared to serve as the Platoon Commander in his/her absence.
14. **Cadet Squad Leader**
    1. Serve as the senior member of your squad.
    2. Assist the Cadet Platoon Sergeant in the execution of the daily class training schedule, to include daily platoon formations.
    3. Provide squad accountability information to the Cadet Platoon Commander or Cadet Platoon Sergeant, as needed.
    4. Always ensure strict accountability of squad personnel and equipment.
    5. Be prepared to perform pertinent administrative functions at the direction of the Cadet Platoon Commander or Cadet Platoon Sergeant.
    6. Ensure your squad is properly informed of pertinent information.
    7. Conduct squad uniform inspections, as required.
    8. Lead your squad in close order drill and physical training per the training schedule.
    9. Serve as an overall mentor for each member of your squad.
    10. Maintain the highest standards of proficiency, conduct, military bearing, and personal grooming standards for your squad.
    11. Be prepared to serve as the Cadet Platoon Sargent in his/her absence.

## JROTC Rank Study Guide

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Cadet Officer Rank Insignia | | | | | |
| **Cadet Colonel** | | **Cadet Lieutenant Colonel** | | **Cadet Major** | |
| Col | O-6 | LtCol | O-5 | Maj | O-4 |
| **Cadet Captain** | | **Cadet 1st Lieutenant** | | **Cadet 2nd Lieutenant** | |
| Capt | O-3 | 1stLt | O-2 | 2ndLt | O-1 |
| Cadet Enlisted Rank Insignia | | | | | |
| Staff NCO | | NCO | | Junior Enlisted | |
| A black and white striped hat  Description automatically generated with medium confidence **Cadet Sergeant Major** | | **Cadet Sergeant** | | **Cadet Lance Corporal** | |
| SgtMaj | E-9 | Sgt | E-5 | LCpl | E-3 |
| **Cadet First Sergeant** | | **Cadet Corporal** | | **Cadet Private First Class** | |
| 1stSgt | E-8 | Cpl | E-4 | PFC | E-2 |
| **Cadet Gunnery Sergeant** | |  | | No Insignia **Cadet Private** | |
| GySgt | E-7 | Pvt | E-1 |
| A picture containing text, clipart  Description automatically generated **Cadet Staff Sergeant** | |  | |  |  |
| SSgt | E-6 |  | |  |  |

**ARMY NAVY AIR FORCE MARINES**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **E-5** | http://0.tqn.com/d/usmilitary/1/0/0/a/are5.gif  Sergeant | http://0.tqn.com/d/usmilitary/1/0/y/a/nave5.jpg  Petty Officer Second Class | http://0.tqn.com/d/usmilitary/1/0/G/a/afe5.jpg  Staff Sergeant | http://0.tqn.com/d/usmilitary/1/0/T/a/mare5.gif  Sergeant |
| **E-6** | http://0.tqn.com/d/usmilitary/1/0/y/_/are6.gif  Staff Sergeant | http://0.tqn.com/d/usmilitary/1/0/x/a/nave6.jpg  Petty Officer First Class | http://0.tqn.com/d/usmilitary/1/0/E/a/afe6.jpg  Technical Sergeant | http://0.tqn.com/d/usmilitary/1/0/S/a/mare6.gif  Staff Sergeant |
| **E-7** | http://0.tqn.com/d/usmilitary/1/0/w/_/are7.gif  Sergeant First Class | http://0.tqn.com/d/usmilitary/1/0/w/a/nave7.jpg  Chief Petty Officer  http://0.tqn.com/d/usmilitary/1/0/v/a/nave7cap.jpg  (Collar & Cap) | http://0.tqn.com/d/usmilitary/1/0/D/a/afe7.jpg  Master Sergeant  http://0.tqn.com/d/usmilitary/1/0/q/a/afe7fs.jpg  First Sergeant (Master Sergeant) | http://0.tqn.com/d/usmilitary/1/0/R/a/mare7.gif  Gunnery Sergeant |
| **E-8** | http://0.tqn.com/d/usmilitary/1/0/u/_/are8.gif  Master Sergeant  http://0.tqn.com/d/usmilitary/1/0/J/a/are8fs.gif  First Sergeant | http://0.tqn.com/d/usmilitary/1/0/u/a/nave8.jpg  Senior Chief Petty Officer  http://0.tqn.com/d/usmilitary/1/0/t/a/nave8cap.jpg  (Collar & Cap) | http://0.tqn.com/d/usmilitary/1/0/B/a/afe8.jpg  Senior Master Sergeant  http://0.tqn.com/d/usmilitary/1/0/p/a/afe8fs.jpg  First Sergeant (Senior Master Sergeant) | http://0.tqn.com/d/usmilitary/1/0/Q/a/mare8.gif  Master Sergeant  http://0.tqn.com/d/usmilitary/1/0/P/a/mare8fs.gif  First Sergeant |
| **E-9** | http://0.tqn.com/d/usmilitary/1/0/s/_/are9.gif  Sergeant Major  http://0.tqn.com/d/usmilitary/1/0/H/a/are9command.gif  Command Sergeant Major | http://0.tqn.com/d/usmilitary/1/0/s/a/nave9.jpg  Master Chief Petty Officer  http://0.tqn.com/d/usmilitary/1/0/5/b/nave9cap.jpg  (Collar & Cap) | http://0.tqn.com/d/usmilitary/1/0/9/a/afe9.jpg  Chief Master Sergeant  http://0.tqn.com/d/usmilitary/1/0/7/a/e9fs.jpg  First Sergeant (Chief Master Sergeant)  http://0.tqn.com/d/usmilitary/1/0/o/a/afe9command.jpg  Command Chief Master Sergeant | http://0.tqn.com/d/usmilitary/1/0/O/a/mare9.gif  Master Gunnery Sergeant  http://0.tqn.com/d/usmilitary/1/0/N/a/mare9command.gif  Sergeant Major |
| **Sp Pay Gd** | http://0.tqn.com/d/usmilitary/1/0/-/_/sma.gif  Sgt. Major of the Army | http://0.tqn.com/d/usmilitary/1/0/3/b/nave10.jpg  Master Chief Petty Officer of the Navy  http://0.tqn.com/d/usmilitary/1/0/2/b/nave10cap.jpg | http://0.tqn.com/d/usmilitary/1/0/W/q/afcmsaf.jpg  Chief Master Sergeant of the Air Force | http://0.tqn.com/d/usmilitary/1/0/Z/_/smmc.gif  Sgt. Major of the Marine Corps |
| (Collar & Cap) |

## Marine Corps Officer Ranks

|  |  |
| --- | --- |
| 2nd Lieutenant (O-1) | http://www.mexico.cnyric.org/imageGallery/ECombes507/2ndLt.jpg  (Gold) |
| 1st Lieutenant (O-2) | http://www.mexico.cnyric.org/imageGallery/ECombes507/1stLt.jpg  (Silver) |
| Captain (O-3) | http://www.mexico.cnyric.org/imageGallery/ECombes507/Capt.jpg  (Silver) |
| Major (O-4) | http://www.mexico.cnyric.org/imageGallery/ECombes507/Major.jpg  (Gold) |
| Lieutenant Colonel (O-5) | http://www.mexico.cnyric.org/imageGallery/ECombes507/LtCol1.jpg  (Silver) |
| Colonel (O-6) | http://www.mexico.cnyric.org/imageGallery/ECombes507/Colonel.jpg |
| Brigadier General (O-7) | http://www.mexico.cnyric.org/imageGallery/ECombes507/BrigGeneral.jpg |
| Major General (O-8) | http://www.mexico.cnyric.org/imageGallery/ECombes507/MajGen.jpg |
| Lieutenant General (O-9) | http://www.mexico.cnyric.org/imageGallery/ECombes507/LtGeneral.jpg |
| General (O-10) | http://www.mexico.cnyric.org/imageGallery/ECombes507/General.jpg |

## Promotion Checklists

**Promotion Checklist- to become a PFC**

|  |  |
| --- | --- |
| Check | Requirement |
|  | 80 in JROTC |
|  | 80 average for inspections |
|  | 90 on PFC drill evaluation (includes steps 1-17 of squad drill card) |
|  | Passing core classes |
|  | 1 JROTC Event, this school year |
|  | Pass PFC Knowledge test\* |
|  | Recommendation by Cadet CO, XO, 1stSgt or OPSO |

\*PFC Knowledge Test includes: 3 core values with definitions (page 10), primary and secondary purpose of leadership (page 9), 6 key words in the definition of leadership (page 9), birthplace and birthdate of USMC (page 29), POTUS (page 26), CMC (page 26), components of the MARPAT Uniform (page 19)

**Promotion Checklist- to become a LCpl**

|  |  |
| --- | --- |
| Check | Requirement |
|  | 85 in JROTC |
|  | 85 average for inspections |
|  | 90 on individual drill evaluation |
|  | Passing core classes |
|  | 2 JROTC Events since last promotion/this school year |
|  | Pass LCpl Knowledge test\* |
|  | Take YPF Test |
|  | Recommended by Cadet CO, XO, 1stSgt or OPSO |

\*LCpl Knowledge Test includes Traits (page 11), principles (page 12), EGA (page 29), first Commandant of Marine Corps (page 28), first SgtMaj of Marine Corps (page 28), first Amphibious landing (when and where) (page 28), first woman Marine (page 29), first Marine aviator (page 29), USMC colors (page 29), motto (page 29), Mascot (page 29), components of the Service Charlie Uniform (page 20)

**Promotion Checklist for Cpl**

|  |  |
| --- | --- |
| Check | Requirement- Must be LE II |
|  | 88 in JROTC |
|  | Understand & comply with grooming standards and 90 Average for inspections |
|  | Proficiently (80) command Drill card |
|  | Form for PT and lead Active Warm Up |
|  | Take YPF Test score 200 points |
|  | 3 JROTC Events since last promotion/this school year |
|  | Pass Cpl Knowledge test |
|  | 60 days of observed time as a LCpl  (\_\_\_\_\_\_\_\_\_ fill in last promotion date) |
|  | Recommended by Cadet CO, XO, 1stSgt or OPSO |

\*Cpl Knowledge Test (Written/verbal) includes Traits with Definitions (page 11), Naval terms (page 27), MCJROTC ranks (page 36), Chain of Command (page 26), 7 Habits and definitions (page 12), Name 3 Principles (page 12), Components of the Blue Dress Bravo/Alpha Uniform (page 22)

**Promotion Checklist for Sgt**

|  |  |
| --- | --- |
| Check | Requirement- Must be LE II |
|  | 85 in JROTC |
|  | Know and comply with grooming standards and maintain a 90 Average for inspections |
|  | Proficiently (80) command Platoon (Spring) Drill card |
|  | Form for PT, conduct daily 7, Lead active warm up, and pass YPFT |
|  | 5 JROTC Events since last promotion/ this school year |
|  | Pass Sgt Knowledge test |
|  | Recommended by Cadet Staff and have 60 days of observed time as a Cpl |

\*Sgt Knowledge test (Written or Verbal) Includes: Principles (page 12), General Orders (page 13), Describe what, when and where, three major battles fought by Marines and their significance (page 29), rank name and significance of the 13th Commandant (page 28), grand old man of the Marine Corps (page 28), grooming and uniform standards (page 24)

**SNCO Promotions are earned on a case-by-case basis, and do not have checklists.**

**PFC Knowledge Test**

Purposes Of Leadership Page 9

6 Key Words Page 9

3 Core Values Page 10

MARPAT Uniform Page 19

Current POTUS Page 26

Current Commandant Page 26

Birthdate/Birthplace Page 28

**Lcpl Knowledge Test**

Leadership Traits Page 11

Leadership Principles Page 12

Service “C” Uniform Page 20

Current Sgtmaj Page 26

1st Official/Unofficial Commandant Page 28

1st Sgtmaj Page 28

1st Amphibious Landing Page 28

Marine Corps Emblem Page 29

Marine Corps Mascot, Motto, Colors Page 29

1st Female Marine Page 29

1st Marine Aviator Page 29

**Cpl Knowledge Test**

7 Habits Page 12Leadership Traits Page 16

Dress Blue “A” Uniform Page 22

Naval Terms Page 27

Chain Of Command Page 26

Cadet Ranks Page 36

**Sgt Knowledge Test**

Leadership Principles Page 12

General Orders Page 13

Grooming Standards Page 24

Grand Old Man Page 28

13th Commandant Page 28

Major Battles Page 29

**Everyone should know the knowledge from previous ranks, not just your current rank, as you are expected to be able to teach and help other cadets.**

# Other

|  |  |
| --- | --- |
| Drill | **Purposes of Drill** |
|  | 1. **Instill discipline through precision and automatic response to orders.** 2. **Move units from place to place in a standard and orderly manner.** 3. Provide cadets an opportunity to handle individual weapons. 4. **Increase leader's confidence through the exercise of command by giving proper commands and drilling cadets.** 5. Provide simple formations from which further organization is made. |
| **Drill Terminology** | |
| Terms & Descriptions | The following list of terms will be referred to during drill practice.  You should be familiar with each term and what it means |
| **Term** | **Description** |
| File | Two or more cadets, covered one behind the other |
| Rank | Two or more cadets. Aligned shoulder to shoulder |
| Line | Members, or units, are aligned shoulder to shoulder facing the same way |
| Column | Members, or units, are organized into a file (or files) |
| Mass Formation | Platoons, at close interval, in columns, to form six or more files, in a company or larger formation |
| Interval | One arm’s distance between cadets, measured shoulder to shoulder |
| Close Interval | 4” distance between cadets, measured shoulder to shoulder |
| Distance | 40” between cadets in ranks, measured back to chest |
| Open Ranks | 70” between cadets in ranks, measured back to chest |
| Cadence | Number of steps taken per minute while marching |
| Quick time | 120 thirty-inch steps per minute |
| Double Time | 180 thirty inch steps per minute |
| Half Step | A 15” step forward, measured from heel to toe |
| Back Step | A 15” step backwards |
| Side Step | A 12” step to the side (measured between heels) |
| Flank | A 90-degree pivot to the right or left while marching |
| Oblique | A 45-degree pivot to the right or left while marching |
| To the Rear | A 180-degree pivot to the rear while marching |
| **Positions of Rest** | |
| **Type Of Rest** | **Expected/Allowable Actions** |
| Parade Rest | Modified position of attention. Differs from attention only in hat the heels are 12” apart, the hands are placed on the small of the back with the right hand on top of the left hand, and the fingers are straight with the thumbs interlocked. No talking is allowed. |
| At Ease | Right foot remains in place – you may move other parts of your body. No talking allowed. |
| Rest | Right foot remains in place – you may move other parts of your body. Talking is allowed. |
| Fall Out | When ordered to do so, break ranks and go to the area designated by the leader. |
| **Types of Drill Commands** | |
| **Command** | **Description** |
| Preparatory | Given with rising inflection of the voice (alerts cadets to what will happen next) |
| Execution | Sharp crisp command given one step prior to execution (tells the cadets to “do it now” |
| Combined | Sharp crisp command with no preparatory command.  Examples: Fall in, Fall out, Rest, At Ease, Cover |

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **MCJROTC Squad Drill Aug 2024** | | |  |  |  |  |  |  |  |  |
| Date |  |  |  |  |  |  |  |  |  |  |
| **Cadet Name** |  |  |  |  |  |  |  |  |  |  |
| **Evaluator Name** |  |  |  |  |  |  |  |  |  |  |
| Commands (Col A) | 1 | 2 | 3 | 4 |  | Commands (Col B) | 1 | 2 | 3 | 4 |
| 1. Fall In/ Squad, Attention |  |  |  |  |  | 20. Rest |  |  |  |  |
| 2. Right, Face |  |  |  |  |  | 21. Squad, Attention |  |  |  |  |
| 3. Forward, March |  |  |  |  |  | 22. Left Step, March |  |  |  |  |
| 4. Mark Time, March |  |  |  |  |  | 23. Squad, Halt |  |  |  |  |
| 5. Squad, Halt |  |  |  |  |  | 24. Right, Face |  |  |  |  |
| 6. Left, Face |  |  |  |  |  | 25. Forward March |  |  |  |  |
| 7. Present, Arms |  |  |  |  |  | 26. Half Step, March |  |  |  |  |
| 8. Order, Arms |  |  |  |  |  | 27. Forward March |  |  |  |  |
| 9. Left, Face |  |  |  |  |  | 28. To the Rear, March |  |  |  |  |
| 10. Parade, Rest |  |  |  |  |  | 29. To the Rear March |  |  |  |  |
| 11. Squad, Attention |  |  |  |  |  | 30. Mark Time, March |  |  |  |  |
| 12. About, Face |  |  |  |  |  | 31. Forward, March |  |  |  |  |
| 13. Right, Face |  |  |  |  |  | 32. To the Rear March |  |  |  |  |
| 14. About, Face |  |  |  |  |  | 33. To the Rear March |  |  |  |  |
| 15. Right, Face |  |  |  |  |  | 33. Squad Halt |  |  |  |  |
| 16. Present, Arms |  |  |  |  |  | 34. Left Face |  |  |  |  |
| 17. Order, Arms |  |  |  |  |  | 36**.** Dismissed |  |  |  |  |
| 18. Right Step, March |  |  |  |  |  |  |  |  |  |  |
| 19. Squad, Halt |  |  |  |  |  | **.50 per box, then multiply total** |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |

## Form for PT

The purpose of forming for PT is to prepare the platoon for physical exercise.

The commands to form a platoon for PT are:

1. From front to rear, count off
   1. This command is given by the platoon commander to designate odd and even ranks.
2. Take interval to the left, march
   1. This command is given when the platoon is in column. The extended interval is set by designating the number of steps the members of each squad take to the left.
   2. On the command of execution “March,” the members of each squad to the left of the base squad will face to the left as in marching and take two, four, or six- 30-inch steps (depending on the squad) then halt, right face, cover in file, stand fast, and extend their arms shoulder height in the same manner as the right file.
3. Arms down
   1. From this command, the arms are lowered smartly to the side and if armed with rifles the position of order arms is assumed
4. Even numbers to the right, move
   1. On this command, all even numbered individuals and guide will move to the right to the middle of the interval between files. Once in the position, even numbered members cover and assume the position of attention.
5. At ease

From here, you can begin physical exercise. Stretches are normally counted in an echo count, and exercises are normally counted in a cadence count. Before each exercise, you must describe the exercise by saying what the stretch/exercise is, what it will stretch or exercise, how it will be counted, and how many repetitions will be performed.

Once all exercises are completed, use the following commands to reassemble the platoon:

1. Assemble, march
   1. On this command, the odd numbered members of the base squad stand fast. Even numbered members of the base squad step left in marching, double time in their position covered on the odd members, and guide will return to the position in front of the base squad leader. All other members will face right, reassemble in column, and stand fast.
2. Left face
3. Cover
   1. This command will be given for the members to quickly pick up their alignment.

The commander gives all commands from six paces in front of, centered on, and facing the column.

## Marksmanship Qualification

Marksmanship Qualification Awards. JROTC cadets who participate in rifle marksmanship instruction are eligible to earn qualification badges. The badges designate three qualification levels: marksman, sharpshooter, and expert. The expert badge is the highest ranking and most difficult to earn. The badges signify that the cadets who earn them have demonstrated the knowledge and skill to handle rifles safely and have mastered basic rifle marksmanship skills to achieve required scores in qualification firing tests. JROTC cadets are authorized to wear marksmanship qualification badges on their uniforms.



Qualification Course Standards. The following standards apply to the conduct of unit qualification firing:

1. Rifles. All qualification will be with the Challenger air rifle.
2. Distance. Air rifle qualification firing must be done at 10 meters (33 feet).
3. Targets. Air rifle qualification firing will be done on the AR 5/10.
4. Clothing and Equipment. During qualification firing, a sling may be used in the prone and kneeling positions, a glove may be worn on the support hand in any position and a kneeling roll may be used in the kneeling position. Shooting jackets may not be worn when qualifying with the air rifle.

Integration with JROTC Marksmanship Curriculum. Cadets must receive marksmanship instruction before they participate in qualification firing. These marksmanship qualification standards designed for qualification firing in conjunction with the teaching in the MARINE CORPS JROTC Leadership Education curriculum. Qualification firing maybe done in stages:

Instruction in rifle safety, history of marksmanship, the operation of the rifle, all 3 firing positions, the technique of firing a shot, and sight adjustments and scoring must be completed before qualification firing is accomplished. All three (3) firing positions will be taught and demonstrated.

Qualification Scores. To receive a qualification badge, cadets must attain the following scores in qualification firing supervised by a unit instructor.

|  |  |  |
| --- | --- | --- |
| Qualification Badge | Firing Positions |  |
| Marksman | 10 shots prone  5 shots kneeling  5 shots standing | 115-149 |
| Sharpshooter | 10 shots prone  10 shots kneeling  5 shots standing | 150-199 |
| Expert | 10 shots prone  5 shots kneeling  5 shots standing | 200-300 |

Qualification Firing Procedures. The unit instructor will designate the times when cadets may do qualification firing. Cadets will be given multiple opportunities to fire qualifying scores.

## Awards

MARINE CORPS JROTC AWARD PRECENDENCE

Ribbon Checker link: https://www.uniformribbons.com/mcjrotc/

Legion of Valor Award. Awarded to one senior cadet per region who has a MCJROTC class

standing in the top 25% of their class, has a school academic class standing in the top 25%, and has most demonstrated exemplary military and academic leadership.

Marine Corps Association Honor Graduate. Awarded to the senior cadet who has distinguished him/herself in all aspects of the MCJROTC program.

American Legion Bronze Medal for Scholastic Excellence. Have an academic average earned on all courses other than MCJROTC in the top 10percent of the class. Have grades in all MCJROTC subject in the top 25 percent of the unit. Actively participated in related student activities, clubs, and sports.

American Legion Bronze Medal for Military Excellence. A Cadet must be in the top 25 % of their class including MCJROTC. Have demonstrated outstanding qualities of military leadership, discipline, character, and citizenship.

Sons of the American Revolution Award. Presented to junior cadet who is in the upper 25% of the class in all subjects. Cadet must also have demonstrated qualities of dependability and good character, military discipline, leadership ability, and understand the importance of JROTC training.

Daughters of the American Revolution Award. Presented to junior cadet who is in the upper

25% of the class in all subjects. Cadet must also have demonstrated qualities of dependability and good character, military discipline, leadership ability, and understand the importance of JROTC training.

Military Order of World Wars Award. Presented to an outstanding first year cadet who excels in both military and scholastic activities, be in good standing in all military and scholastic courses, have indicated a desire to serve the United States in some capacity, and have committed to continue MCJROTC.

Military Officers Association of America Award. Presented to cadet for outstanding academic achievement. The cadet must be in the top 10% of the class, have an “A” average in MCJROTC subjects, holds a cadet staff billet in the unit, and be in the junior year of high school.

Daedalian JROTC Achievement Award. Presented annually to an outstanding cadet

from the second year in a three-year program or from the third-year cadet in a four-year program who has demonstrated patriotism, love of country and service to our nation, has indicated the potential and desire to pursue a military career, ranks in the upper ten percent of his or her JROTC class, and ranks in the upper twenty percent of his or her high school class.

Women Marines Association Award. Presented annually to one second year cadet who has a satisfactory record of academic accomplishment, demonstrates good citizenship, and has the highest leadership education grade as an LE-II.

Military Order of the Purple Heart Award. Awarded to a LE-II or LE-III cadet who combines both military and scholastic excellence with strong leadership skills and attains at least a “B” average in all subjects for the previous semester.

Reserve Officers’ Association Award. Presented to a single LE-II/LE-III/LE-IV cadet

who demonstrates outstanding competence in military skills and has contributed to the common good of the school, community, and nation.

American Veterans Award. Presented to a single cadet who demonstrates a positive attitude toward JROTC, a neat personal appearance, outstanding initiative, dependability, sound judgment, self- confidence, and potential to serve as an officer. Cadet must have attained an “A” average in JROTC during the most recent grading period, while remaining in good academic standing in all academic classes.

National Sojourners Award. Presented annually to LE-II/LE-III cadet who is enrolled for the next year, is in the op 25% of class, and has encouraged and demonstrated ideals of Americanism.

Ancient and Accepted Order of the Scottish Rite Award. Presented to LE-III/LE-IV

cadet who has demonstrated Americanism by deeds or conduct through participation in extra-curricular activities or unit sponsored community service projects and has demonstrated exceptional dependability, character, self-discipline, citizenship, and patriotism.

United States Coast Guard JROTC Award. Presented to a junior cadet who is in the top 25% of their JROTC class, and who exhibits the Coast Guard core values of Honor, Respect, and Devotion to Duty.

Outstanding Cadet Ribbon – presented to the cadet who demonstrates consistent superior

performance in all facets of the Leadership Education course, academic achievement in the top 25% of class in all academic subjects, and displays exceptional qualities of leadership, discipline, character, military bearing, and military proficiency.

Student Leadership Ribbon - presented to cadets who hold an elected office in the student

government of the school.

Officer Leadership Ribbon - presented to cadet officers who have demonstrated exceptional

leadership qualities, discipline, character, military bearing, and military proficiency.

NCO Leadership Ribbon - presented to cadet NCO’s who have demonstrated exceptional

leadership qualities, discipline, character, military bearing, and military proficiency.

Civic Service Ribbon - used to recognize community service participation within the MCJROTC unit or noteworthy unit participation performed by a cadet.

Best Drill Cadet Ribbon - presented annually to cadets who demonstrate superior performance in comparison with other cadets in close order drill with/without arms (stationary and marching), military bearing, and appearance.

Distinguished Scholastic Achievement Ribbon - awarded to cadets who have maintained an “A” average in academic subjects, to include MCJROTC Leadership Education, and/or are in the top 10% of the class. Cadets who make the A/B honor roll during a quarter will also be awarded this ribbon.

Arts and Academics Ribbon - awarded to cadets who participate in interscholastic

competitions pertaining to academics or the arts.

Distinguished Military Training Ribbon - cadets who participate in a unit sponsored Cadet

Leadership Camp (CLC), a MCJROTC sponsored Senior Leadership Camp (SLC), or LE-I Orientation will rate this ribbon. Additionally, all Raider (Physical Fitness) Team members rate to wear this ribbon.

Physical Achievement Ribbon - awarded to cadets who scores 250 or more points on the

National Youth Physical Fitness Test.

Superior Marksman Ribbon – awarded to cadets who qualify as expert with the air rifle.

Additionally, this ribbon is awarded to cadets who place in regional or national air rifle matches.

Athletic Participation Ribbon - awarded to cadets who participate in interscholastic athletics, to include cheerleading.

Longevity/Fidelity Ribbon - awarded to those cadets who have successfully participated in the MCJROTC program for 2 years and have met all the requirements of Leadership Education I and II.

Distinguished Conduct Ribbon - awarded to any cadet whose conduct and demeanor are worthy of special recognition.

Best Drill Squad Ribbon – awarded annually to those cadets comprising the best drill squad, as determined through competition with other drill squads in the unit.

Color Guard/Honor Guard Ribbon - awarded to those cadets who participate in a school/unit color

guard or honor guard throughout the school year

Drill Team Ribbon - awarded to members of the unit Drill Team who participate in a drill meet competition or an official Drill Team performance

Air Rifle Team Ribbon - awarded to air rifle team members who compete in an air rifle

Marksmanship competition, to include postal events.

Orienteering Ribbon - awarded to cadets who participate in an Orienteering competition or who successfully participate in required orienteering training and practical application.

Recruiting Ribbon - awarded to cadets who have contributed to the growth of the unit by taking an active role in recruiting cadets into the program, either by participate in recruiting visits and activities with the middle schools, or by getting another student to sign-up for the MCJROTC program

**Award criteria is general guidance, the Senior Marine Instructor is authorized to modify the criteria to best recognize cadets within the unit.**